

MINUTES
MARQUIS FOUNDATION BOARD MEETING
PETER DAWSON LODGE, VULCAN AB
May 28th, 2024

Present: Laurie L., Kelly N., Judy S., Jamie S., Gloria W.

Present by Microsoft Teams: Kym N., Patrick W.

Absent with regrets: Matt C., Brad K.

1) Call to Order:

The meeting was called to order at 5:58 p.m. by Laurie L.

2) Guest:

3) Additions to Agenda:

Gloria W. requested to add 13.1 Staff.

4) Adoption of Agenda:

Judy S. motioned to accept the amended agenda as presented. No opposition. Carried.

5) Approval of Previous Minutes April 30th, 2024:

Brad K. motioned to accept the minutes as presented. No opposition. Carried.

6) Business arising from the Minutes:

7) Financial Reports:

Jamie S. motioned to accept the financial reports as presented by Gloria W. as information. No opposition. Carried.

8) Correspondence:

8.1 Energy Update 8760

Kym N. made a motion to accept the correspondence as information. No opposition. Carried.

9) CAO Report May 2024:

Gloria W. stated that she would like to take two weeks of holidays in July and August.

A decision was made not to have a Board Meeting in August.

Judy S. motioned to accept the report as information. No opposition. Carried.

10) Director of Resident Care Report May 2024:

Patrick W. motioned to accept the report as information. No opposition. Carried.

11) Policies:

11.1 Grievance Procedure

CH 02 SEC 03 SUB 155

Gloria W. will add to this policy if there are concerns with the Chief Administrative Officer.

11.2 Confidentiality

CH 02 SEC 03 SUB 175

Jamie S. motioned to accept the Confidentiality Policy as presented. No opposition. Carried.

12) New Business:

12.1 Boilers

Kym N. made a motion to replace the boilers in the amount of \$42,644.70 from Reive Plumbing. No opposition. Carried.

13) Closed Meeting:

Moved by Kelly N. for the Board to go into a closed meeting at 6:38 p.m. to discuss a Personnel issue pursuant to the FOIP Section 24(1)(d). No opposition. Carried.

Moved by Judy S. for the Board to come out of a closed meeting at 6:49 p.m. No opposition. Carried.

14) Motions Coming from a Closed Meeting:

15) Next Meeting:

The next meeting is scheduled for Tuesday June 25th, 2024, 6 p.m., Peter Dawson Lodge and Microsoft Teams.

16) Adjournment:

The meeting was adjourned at 6:50 p.m. by Laurie L. No opposition. Carried.

CAO – Marquis Foundation

Chair – Marquis Foundation