

MINUTES
MARQUIS FOUNDATION BOARD MEETING
PETER DAWSON LODGE, VULCAN AB
April 30th, 2024

Present: Laurie L., Kelly N., Judy S., Kym N., Gloria W.

Present by Microsoft Teams: Brad K.

Absent with regrets: Matt C., Patrick W., Jamie S.

1) Call to Order:

The meeting was called to order at 6:13 p.m. by Laurie L.

2) Guest:

3) Additions to Agenda:

4) Adoption of Agenda:

Kym N. motioned to accept the agenda as presented. No opposition. Carried.

5) Approval of Previous Minutes January 30th, 2024:

Brad K. motioned to accept the minutes as presented. No opposition. Carried.

6) Business arising from the Minutes:

Gloria W. investigated Jamie S's question regarding the variance in rent between Champion and Lomond. In Lomond, rent for a Tenant is collected before the end of the month, thus showing an extra rent payment.

7) Financial Reports:

Judy S. made a motion to leave the \$540,000.00 in the cash portion of the NDA. No opposition. Carried.

Kym N. made a motion to purchase a cashable GIC in the amount of \$6,750.00 for the Deferred Operating Reserve Funds (DORF) for the Self-Contained Housing portfolio. No opposition. Carried.

Kelly N. motioned to accept the financial reports as presented by Gloria W. as information. No opposition. Carried.

8) Correspondence:

8.1 Alberta Health Licensing and Compliance Monitoring

8.2 Alberta Seniors, Community and Social Services

8.3 Letter from a Community Member

Judy S. made a motion to accept the correspondence as information. No opposition. Carried.

9) CAO Report April 2024:

Kym N. motioned to accept the report as information. No opposition. Carried.

10) Director of Resident Care Report April 2024:

Brad K. motioned to accept the report as information. No opposition. Carried.

11) Policies:

11.1 Criminal Records Check

CH 02 SEC 03 SUB 111

Kelly N. motioned to accept the Criminal Records Check Policy as presented. No opposition. Carried.

11.2 Staff Shortage

CH 02 SEC 03 SUB 128

Kym N. motioned to accept the Staff Shortage Policy as presented. No opposition. Carried.

12) New Business:

12.1 Safe Suites

Gloria W. stated that the grant money for the Safe Suites has been granted to the Vulcan Elder Abuse. Once the policies have been developed by Safe Suites, the process will start. A room at the Lodge will be set up.

Laurie L. motioned to accept the discussion on Safe Suites as information. No opposition. Carried

12.2 Building Project Update

Laurie L. stated there is no update available at this time.

12.3 Carmangay Furnace

Gloria W. stated that the motor in a furnace in Carmangay and Champion both seized up a few days apart. These furnaces have been a huge problem since they were installed five years ago.

Kelly N. made a motion to purchase a two-stage furnace for both apartments from Mulder Plumbing and Heating. No opposition. Carried.

13) Closed Meeting:

Moved by Judy S. for the Board to go into a closed meeting at 6:52 p.m. to discuss a Personnel issue pursuant to the FOIP Section 24(1)(d) and a Tenant issue pursuant to the FOIP Section 17(1). No opposition. Carried.

Moved by Brad K. for the Board to come out of a closed meeting at 7:03 p.m. No opposition. Carried.

14) Motions Coming from a Closed Meeting:

Kelly N. motioned to accept the Personnel issue as information.

Brad K. made a motion that the Board write a registered letter to the Tenant in question.

15) Next Meeting:

The next meeting is scheduled for Tuesday May 28th, 2024, 6 p.m., Peter Dawson Lodge and Microsoft Teams.

16) Adjournment:

The meeting was adjourned at 7:04 p.m. by Laurie L. No opposition. Carried.

CAO – Marquis Foundation

Chair – Marquis Foundation